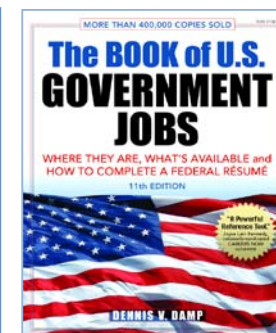
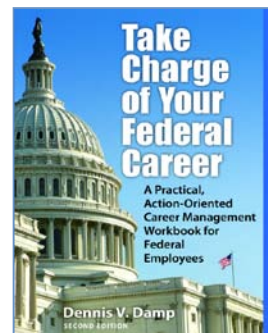


2012 Federal Employees Leave Chart

Free Leave Chart Complements of www.FederalJobs.net

Career planning guidance for federal employees www.FedCareer.info

Federal employee's Retirement Planning Guidance www.FederalRetirement.net



2012	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
JANUARY	W	H					W	W						W	W	H					W	W						W	W		
FEBRUARY				W	W						W	W						W	W	H					W	W					
MARCH			W	W						W	W						W	W						W	W						W
APRIL	W						W	W						W	W						W	W						W	W		
MAY					W	W						W	W					W	W						W	W	H				
JUNE		W	W						W	W						W	W						W	W						W	
JULY	W			H			W	W						W	W						W	W						W	W		
AUGUST				W	W						W	W						W	W						W	W					
SEPTEMBER	W	W	H					W	W						W	W						W	W						W	W	
OCTOBER					W	W	H						W	W						W	W						W	W			
NOVEMBER			W	W						W	W	H						W	W				H		W	W					
DECEMBER	W	W						W	W						W	W							W	W		H				W	W

1/12/2013 is the leave year ending date. Use or lose leave must be scheduled by 12/1/2012.

2013	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
JANUARY	H				W	W						W	Next Leave Year																							

- W** = WEEKENDS **H** = HOLIDAYS **A** = Enter "A" when using an annual Leave Day
- D** = DAYLIGHT **E** = EVENING **M** = MIDNIGHT (SHIFTS)
- S** = SICK DAY

For shift workers, place a "D" for daylight, "E" for evening or a "M" for midnight shifts on your scheduled days. Place an "L" or "S" on your leave days.